

IALE EXECUTIVE COMMITTEE (2003-2007/2009)

Thursday, December 1, 2005

9 am–4 pm

**Host: Marion Potschin - Centre for Environmental Management
School of Geography, University of Nottingham
Room A115, ground floor**

Present: Bob Bunce (BB), Louis Iverson (LI), Sandra Luque (SL), Felix Kienast (FK), Maria Kozova (MK), Nobukazu Nakagoshi (NN), Marion Potschin (MP), Jesper Brandt (JB) represents the council.

Apologies: Rob Jongman (RJ)

No responses: Richard Hobbs

This EC meeting went over two days: While Thursday 1.12.05 was reserved for the administration of IALE EC – the day ended with a research seminar by LI given to the School of Geography/Nottingham (see A0a). On Friday 2.12.2005 the first IALE EC workshop on “Current Trends in Landscape Ecology” was held at CEM (See A0b). The school seminar was also planned to cover some of the travel expenses for EC members. The experience from this meeting is that given the rising numbers of issues to be covered in the administrative EC meeting at least 1 ½ day is needed.

Minutes

1. Welcome

- The president Bob Bunce welcomed all but especially the two new EC members (Dr Sandra Luque and Prof. Maria Kozova). He expressed his gratitude to the Centre for Environmental Management within the School of Geography in Nottingham for hosting the meeting.
- BB also informed the EC about his new employment situation. He is now acting as a consultant to Alterra, however this will not affect his role as IALE president

2. Adoption of Agenda (A2)

Approved

3. Adoption of Minutes of the July 15th, 2005 meeting and actions (A3)

- The Minutes from the Bratislava meeting were approved.
- It was decided to put the minutes on the IALE portal after an initial month period of circulation in between the EC members for approval.

4. Report of the Treasurer Budget (Rob Jongman) (A4a – A4c)

- As RJ was not present the written report was studied by all present. It was generally felt that the EC members needed more interpretation and explanation to be in the position to approve budgets.
- ⇒ **Action:** *MP* to ask RJ to comments on A4a. Email to EC to approve Budget 2005 and 2006

5. Report from the Bulletin-Editor (A5)

- The attached report was presented by the bulletin editor
- It was discussed to have a message form the EC in each bulletin
- 80% of all bulletins are scanned (up to end of 2005) and available in digital form from the web.
- Layout was briefly discussed and it was decided to leave it to 4 pages per issue
- The question of the benefit of an ISSN number was discussed
- ⇒ **Action:** *FK* to inquire the benefits and possibilities of having a ISSN number

6. Public Relations

6.1 Status: Flyer (MP) (A6.1a + A6.1b)

- It was discussed how to circulate the flyer more actively at conferences.
- The question was raised if IALE has the money for printing the flyer in high quality or if people internally have the capacity to print them
- *LI* asked for a person in charge to encourage the distribution
- *SL* points out that the fee structure needs to be adopted
- ⇒ **Action:** *ALL* this needs to be followed up at the next EC and decided

6.2 Status Handbook (LI) (A6.2a + A6.2b)

- The purpose of the handbook was explained to the new EC members
- It became clear that the handbook (Vol II = archives) is a working document which needs constantly updating, therefore it was decided that it is not for publication, while Vol. I “instrument – history” was discussed to be printed for the IALE 2007 congress.
- A timetable was discussed:
 - ⇒ **Action:** *ALL* pass on info for Vol. I to *Louis* by 31.1.2006
 - ⇒ **Action:** *LI* sends around amended version to EC by 15.02.2006
 - ⇒ **Action:** *LI* finalised Vol I and writes one paragraph about handbook for the bulletin by 31.1.2006
- It was also pointed out that the handbook should be accessible to everyone with an interest in it. ⇒ **Action:** *LI* to pass it on to *RJ* to put on web
- Vol. II is an ongoing project and needs to be revised every 6 months.
 - ⇒ **Action:** *ALL* pass on your comment on “What issues should be covered in

Vol. II” to LI by 31.1.2006)

- BB also suggests to get “older” people/IALE member to talk about IALE history for Vol. 1

6.3 US Server (LI) (A6.3)

⇒ **Action:** *LI* agrees to send a brief introduction of the US server for bulletin

⇒ **Action:** *LI* to send link to RJ for homepage

6.4 IALE Publications (BB)

- IALE series id a IALE publication and open to all – more publicities
- LI points out that the publication is handled by membership secretary in IALE(US)
- It was decided to leave it as it is until the next election in 2007 and see if this issue can be handed over to the new treasurer

6.5 Open Discussion of IALE’s relationship to other journals (MP) (A6.5)

- A discussion on were to publish after a congress, e.g. special issues. The situation of pending special issues in Landscape Ecology and Landscape and Urban Planning was highlighted. Many special issues delayed because of over commitment of journals
- JB sees a need that we need to learn out of this – better arrangements ?
- ⇒ **Action:** *JB* will clarify the deal with LE – esp. that having published an extended abstract in the IALE series does not hinder people from publishing a full paper after the congress.
- **LRLR:** It was agreed that IALE would contribute to the journal and that MP will take the position of Editor-in-Chief (for IAEL). It needs to be clarified that IALE is not committing itself to payment and extra work load.
- IALE EC nominates people to be members of Editorial boards of other journals as well. FK points out to push the landscape topic in other related journals as well. ⇒ **Action:** *ALL* check possible positions in editorial boards

6.6 How to establish a dialogue to landscape-related networks (like LE, LT ECLAS) and what should be the terms of engagement (MP)

- This was only discussed briefly due to time constrains. JB points out that there is a conflict of interest esp. as all those networks mentioned above are EU-centred (and not international) – networks need to open up.
- ⇒ **Action:** *MP* to create a list of all relevant associations

7. World Congress 2007 (Bob Bunce, Rob Jongman) (See A7a – A7d)

- BB reports on progress with business plan/publications/studentships.
- BB and RJ will meet on Dec. 9th and the following updates will be circulated to EC

- List of submitted symposia will be circulated in Dec. 2005
- Names for plenary speakers for comment
- Fee reduction was discussed
- The Springer Book (on IALE2007) was discussed again, and Jan Kliyn as potential editor **Action:** *BB* to ask Jan if he wants to have co-editor

8. Regions/Working Groups

8.1 Report and requests from regions (all) *(see A8.1a to A8.1f)*

- *The spread sheet created by LI was discussed and EC members responsible for several regions identified*
 - ⇒ **Action:** *ALL* to contact identified regions and get them to fill in IALE questionnaire and to be returned to Secretary General.
 - ⇒ **Action:** *MP* to collect all the data in the spread sheet
- **IALE-Africa** situation was discussed. It became obvious that this region needs some guidance and a lesson to be learned out of the late cancellation. Also the question was raised if it would be better to have a IALE-Ghana rather than a super-region as Africa.
- SL reported on the foundation meeting of **IALE-Argentina** and talked us through the official report created by the new chapter. Talked the EC through the board and council members as well as the financial report on the founding meeting. Statutes were under preparation and will be send to SG.
 - ⇒ **Action:** *SL* to contact Jean Paul M. to report back to Council about IALE-Brazil
 - ⇒ **Action:** *SL* to feed back the information on IALE-Argentina to Council
 - ⇒ **Action:** IALE-Argentina needs an official letter of acceptance by the council (who??? JB from council or MP from IALE)
 - ⇒ **Action:** *SL* to shorten the official report for the bulletin.

8.2 Report from the **Council** (Jesper Brandt/LI) *(see A8.2)*

- JB reports that he is still missing the details from several region contacts.
 - ⇒ **Action:** *ALL* to report back to JB on Contact details

8.3 **Status on European Region** (Jesper Brandt)

- JB points out that the objective of IALE-EU will be to respond to the various landscape directives (on European Level)

8.4 Report from **Working Groups** (all) *(see A8.4a, A8.4b and A8.4c)*

- **ENULE:** the official letter from Robbert SNEP on the withdrawal of the working group from IALE was discussed and accepted. However it was stated that “what lessons can be learned out of such process” JB reports that he is still missing the details from several region contacts. ⇒ **Action:** *MP* to write back to ENULE that

we accept withdrawal.

- Nothing to report from **ECOLAND** and **LE-Net**.

9. Miscellaneous (status)

Due to limited time left for this item only next steps were discussed

9.1. EC-Election (Jesper Brandt) (A9.1a and A9.1b)

⇒ **Action:** *JB* to develop time frame and nomination procedure for the next meeting

9.2. Next congresses

⇒ **Action:** *MP* to write official letter of acceptance to IALE-D, ILAE-Sk and IALE-CH (see A9.3)

9.3. Statutes – suggestions for changes (see A9.6)

⇒ **Action:** *MP* to put on agenda for next time and in a higher (earlier) position. t

10. Next meeting (date and place): Birmensdorf (WSL): 9. and 10th June, 2006

Actions: (yellow – still pending from earlier meetings, status after Birminsdorf meeting)

	Who	What?	status
3	MP	Circulate Minutes in between EC	✓
	RJ	Put all minutes from this (2003-2207) cycle on web	⇒
4	MP	to ask RJ to comments on A4a. Email to EC to approve Budget 2005 and 2006	✓
	MP	ask the present treasurer to elucidate in detail the workload of the treasurer and related tasks delegated/paid to other persons as well as pros and cons by their separation. A commented treasurer report and budget plan should be a part of and support to such an explanation	⇒
	RJ	to report on status of possible profit from IALE-EU meeting	✓
	RJ	to provide experience on work input to collect membership fee	⇒
	RJ	to help to clarify the position for 2007, esp. how much time he puts in	⇒
5	FK	Forward bulletin report in digital version to MP	✓
	FK	to try to re-establish the three series of papers	⇒
	FK	to be more pro active in requesting reports/papers/ etc. for bulletin, e.g. reports on few individuals “How I became a landscape ecologists”	✓
	All	to forward more information on conferences to FK	✓
	RJ	to send out a request for bulletin report with loan	⇒
	FK	FK to organise a ISSN-number for the Bulletin	⇒
	FK	to contact keynote speakers from Faro IALE-EU congress to submit a small paper for bulletin	⇒

6.1 Flyer	ALL	All issued discussed regarding this issue need to be followed up and decided at the next meeting	✓
	MP	to update flyer with issues discussed at that meeting	✓
	ALL	to print put (in colour) their own copies and take to conferences	ongoing
6.2 hand- book	All	to pass on info for Vol. I to Louis by 31.1.2006	✓
	LI	sends around amended version to EC by 15.02.2006	✓
	LI	LI finalised Vol. I and writes one paragraph about handbook for the bulletin by 31.1.2006	⇒
	LI	to send final version Vol. I to RJ to place on web	⇒
	All	to pass on your comment on “What issues should be covered in Vol. II” to LI by 31.1.2006)	✓
	BB	to explore costs for a b/w print in IALE Series	⇒
	BB	to organise picture of people of the first IALE congress in 1981	ongoing
6.3 server	LI	to send a brief introduction of the US server for bulletin	⇒
	LI	to send link to RJ for homepage	⇒
6.4 IALE publication	BB/RJ	To develop a draft concept for these volumes - to be circulated	✓
	BB/RJ	To develop a draft application form for this series – to be circulated to EC members and later included in the handbook	✓
	BB/RJ	To circulate a draft “Instruction for authors/editors” – to be circulated to EC members and later included in the handbook	✓
	ALL	it still needs to be decided where copies of the series book need to be stored (esp. moving with the seat of IALE?) leave with 2007treasurer	⇒
6.5 IALE & journ als	JB/RJ	to clarify the deal with LE – esp. that having published an extended abstract in the IALE series does not hinder people from publishing a full paper after the congress.	✓
	ALL	check possible positions in editorial boards	⇒
	RJ	To start link on homepage with “IALE related journals”	⇒
7	BB	to ask Jan if he wants to have co-editor	✓
8.1 regio ns	RJ	to inform EC (next meeting) on the learning process for IALE Africa Cancellation IALE out of this. Was a loan given?	✓
	ALL	to contact identified regions and get them to fill in IALE questionnaire and to be returned to Secretary General	Ongoing
	MP	to collect all the data in the spread sheet	Ongoing
	SL	to contact Jean Paul M. to report back to Council about IALE-Brazil	⇒MP
	SL	to feed back the information on IALE-Argentina to Council	⇒MP
	??	IALE-Argentina needs an official letter of acceptance by the council (who??? JB from council or MP from IALE)	⇒
	SL	to shorten the official report for the bulletin	✓
8.3 IALE EU	JB	to contact selected people and set up preparatory group	
	JB	to report on that group in one of the next bulletins	⇒
	BB	BB to contact crucial people of Ecoland to request IALE membership	⇒
	RJ	RJ to add name and details of Richard Hobbs to the IALE directory	⇒
	All	to investigate if other honorary members are in the same situation?	⇒

Mp 09.06.2006